



## Municipality of Clarington

### Mayoral Directive to Staff MDI-2023-07

**To direct the Chief Administrative Officer (CAO) and the Deputy CAO/Treasurer to present the Municipality's proposed budget.**

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Sections 284.3 & 284.4 (Direction to Employees) the Mayor may direct Staff to:

- (a) undertake research and provide advice to the head of council and city council on policies and programs of the City or of the head of council as they relate to the powers and duties under this Part; and
- (b) carry out duties related to the exercise of the power or performance of the duty, including implementing any decisions made by the head of council under this Part.

The Mayor directs the CAO and Deputy CAO/Treasurer to:

1. Present a proposed balanced four-year multi-year budget for the years 2024 to 2027, in accordance with the budget meeting schedules for the fall of 2023, which has been prepared based on the following:
  - a. External agencies will be asked to submit a four-year request for the years 2024 to 2027;
  - b. As in the past, external agencies will have the opportunity to speak at the November 24<sup>th</sup> meeting, but their submissions will be included in the budget being presented November 27<sup>th</sup>;
  - c. Preparing an operating and capital budget predicated on an annual municipal level levy increase of 4.1%, net of new assessment growth; and

- d. The budget will be presented, and debated, at the same higher level as the 2023 budget, but will continue to be planned and managed by staff at the line-by-line level.

A handwritten signature in black ink, appearing to be 'AF', written in a cursive style.

Adrian Foster, Mayor

Dated: September 5, 2023