



## Grading, Occupancy, and Damage Deposit Building Permit Number \_\_\_\_\_

The Municipality of Clarington, Engineering Department requires a \$3,000 grading, occupancy, and damage deposit. This deposit will be refunded (without interest) upon receipt of a grading certificate from the Designer, temporary occupancy is granted by the Building Division, and no damage has been done to the boulevard as a result of the construction.

It is understood and agreed upon that:

1. The Owner/Authorized Agent of Owner will submit payment to the Building Division prior to the Building Permit being issued.
2. The Municipality of Clarington will deposit the payment at the time of receipt.
3. At such time as the submission of the grading certificate, approval by the Engineering Department, occupancy has been granted by the Building Division, and there is no damage to the boulevard, a refund will be issued to the Owner/Authorized Agent within 10 to 15 business days.
4. In the event that the property is sold, prior to occupancy and the submission of the grading certificate, and there is no damage to the boulevard, the deposit will be refunded once replacement payment is received from the new Owner/Authorized Agent.
5. If there is any damage to the boulevard, the deposit will be retained until the boulevard is repaired.
6. The Municipality will retain this deposit for a period of **two (2) years** at which time, the Owner/Authorized Agent will forfeit the funds to the Municipality of Clarington to restore the property.

Dated at the Municipality of Clarington this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Owner/Authorized Agent of Owner Signature

Grading Certificate received by _____	Date _____
Occupancy approved by _____	Date _____
Damage deposit approved by _____	Date _____
Cheque returned by _____	Date _____
Cheque received by Owner _____	Date _____